

**Scott County School District 2  
School Board of Education Meeting  
Central Office Board Room  
375 East McClain Avenue  
Scottsburg, IN 47170**

**Board Minutes  
August 9, 2016**

**Executive Session - 5:00 p.m.**

IC 5-14-1.5-6.1 For discussion of strategy with respect to (5) receive information about and interview prospective employees.

The Executive Session began at 5:00 p.m. with all members present with the exception of Mr. Kendall. Dr. Slaton was also in attendance. Mr. Rose and Mrs. Barrett joined briefly. There was no subject discussed other than that specified on the agenda. The Executive Session adjourned at approximately 5:40 p.m.

**New Teacher Reception 5:30 p.m.**

The Board held a brief reception prior to the Regular meeting to welcome new faculty to Scott 2. Principals were on hand to introduce the staff new to each of their buildings.

**Regular Board Meeting - 6:00 p.m.**

- I. Call to Order  
Mr. Mays called the meeting to order at 6:10 p.m.
- II. Pledge of Allegiance
- III. Recognition of Visitors
- IV. Superintendent's Report
  - A. End of Year Survey Results
    1. [Parent Survey Results](#)
    2. [Student Survey Results](#)Dr. Slaton shared results from both the parent and student end of year surveys from 2015-16. He stated that he was pleased that the majority of the responses were positive in nature.
  - B. [Enrollment Report](#)

Dr. Slaton shared that enrollment is currently up, but it will continue to be monitored as it will likely fluctuate for the next several days as school gets settled. He thanked the principals for working to locate students who did not register which has helped to reflect a more accurate enrollment number.

C. Updates

1. [SES Gym Floor](#)
2. [Soccer Field](#)
3. [Football Field](#)
4. Baseball Field
5. [SHS Girls Bathroom](#)
6. [Landscaping](#)

Pictures of many recent facility improvements were viewed. Dr. Slaton thanked the Board for approving the

projects and he thanked Mr. Riley and the maintenance crew for all of their work towards their completion. He noted that they saved the corporation quite a bit of money by taking care of the restroom remodeling themselves and that the finished product was great.

V. Consideration of Modification to the Agenda and Approval

Dr. Slaton asked for several personnel additions to the agenda:

- 1) Resignation of Sheila Kenninger - VFES 5.75 Hour Classroom Aide
- 2) Recommendation of Angela Ray - SHS 5.5 Hour Study Hall Aide
- 3) Recommendation of Misty Land - SES ED Aide
- 4) Recommendation of Emily Petty - SES ED Aide
- 5) Recommendation of Cammie Cravens - SES Web Page Coordinator
- 6) Recommendation of Cammie Cravens - JES Web Page Coordinator
- 7) Recommendation of Beth Walton - SHS Vocational Coordinator
- 8) Transfer of Tammy Treadway from SES 2nd Grade to SES 4th Grade Teacher
- 9) Recommendation of Debra Holmes - School Nurse
- 10) Recommendation of Brandon Jerrell - SMS Volunteer Soccer Coach
- 11) Transfer of Amy Rone Hawkins from SES Title I Inst. Asst. to JES Title I Inst. Assist.
- 12) Resignation of Scott Crone - VFES 5th Grade Teacher
- 13) Resignation of Arla Burns - SES 5.5 Hour Cook
- 14) Permission to post all positions created by these additions
- 15) Permission to hire a VFES 3rd grade teacher (based on enrollment if needed)

Mrs. Roberts made a motion to approve the agenda with these modifications. Mrs. Soloe seconded and motion carried 4-0.

VI. Consideration of Board Minutes

Dr. Slaton recommended approval of the minutes from the [July 12, 2016](#) and [July 26, 2016](#) Regular Board meetings

as presented. He noted that minutes from [June 28, 2016](#) could not be approved because not all of the three Board

members who were present at that meeting were in attendance to vote. Mrs. Roberts made a motion to approve the

minutes from July 12. Mr. Moore seconded and motion carried 3-0. Mr. Mays did not vote because he was not in attendance at that meeting. Mrs. Roberts made a motion to approve the minutes from July 26. Mr. Moore seconded and motion carried 3-0 with Mrs. Soloe abstaining because she was not in attendance at that meeting.

VII. Financial Considerations

- A. [Expenditure Summary](#)
- B. [Payroll Claims 7-28-16](#)
- C. Regular Claims
  - 1. [July 18-29, 2016](#)
  - 2. [August 9, 2016](#)

Mrs. Roberts made a motion to approve all claims. Mr. Moore seconded and motion carried 4-0.

- D. Permission to Purchase/Renew
  - 1. [Raptor Renewal \\$3,360](#)
  - 2. [The Paper Corporation \\$4,389.18](#)
  - 3. [PIVOT Renewal \\$10,540](#)

Mrs. Soloe made a motion to approve all purchases and renewals. Mr. Moore seconded and motion carried 4-0.

- E. Permission to Accept/Award Quotes
  - 1. LES Water Softener
    - a. [Culligan \\$3,460](#)
    - b. [Atom Chemical \\$4,904.15](#)

Mrs. Roberts made a motion to accept quotes for the Lexington Elementary water softener. Mrs. Soloe seconded the motion which carried 4-0. Mr. Riley recommended the low quote from Culligan. Mrs. Roberts made a motion to approve that recommendation, Mrs. Soloe seconded

and

motion carried 4-0.

- 2. Reel Mower
  - a. [Floyd Central](#)
  - b. [Reynolds Farm Equipment](#)

Dr. Slaton stated that Floyd Central High School has agreed to sell a John Deere reel mower to Scott 2 for \$10,000 to be paid in \$2000 increments over 5 years. This is a used mower with

under

1,000 hours use. Quotes for the same model, with more hours, were provided for \$16,500 and \$15,000, with the recommendation to purchase the mower from Floyd Central. Mrs. Soloe made

a

motion to accept the quotes. Mrs. Roberts seconded and motion carried 4-0. Mr. Moore made a motion to purchase the mower from Floyd Central. Mrs. Soloe seconded and motion carried 4-0.

- 3. [Insurance Proposals](#)
  - a. Liberty Mutual \$235,046
  - b. EMC \$159,055
  - c. WRM \$226,622

Mr. Kelly Kitchel of the Henriott group joined via Skype to give an overview of the analysis they

provided for Scott 2's insurance coverage. He explained that a full gap analysis of the insurance programs the District has in place was completed to determine what coverage is in place and what coverage is needed. He compared the coverage to schools similar in size to determine if we were in the same ballpark. He congratulated the District for having the lowest Workmen's Compensation claims he had ever seen. Mr. Kitchel stated that the goal was to increase coverage and reduce cost and felt that was accomplished. Some improvements included adding earthquake coverage, increasing flood insurance coverage, raising replacement cost coverage, lowering the deductible and increasing the umbrella from 4 million to 5 million. He stated that there is extremely competitive pricing in the school market right now which served as a great advantage. Mrs. Soloe asked if the \$50,000 cyber liability was sufficient. Mr. Kitchel responded that it was an improvement from having none, which is what we had last year, but that going forward he would recommend raising that amount. Dr. Slaton thanked Mr. Kitchel for joining the meeting. Mrs. Roberts made a motion to accept the quotes, seconded by Mrs. Soloe. Motion carried 4-0. Ms. Sparkman recommended the low quote from EMC, resulting in a \$192,699 savings to the District. Mrs. Roberts made a motion to approve the recommendation of EMC. Mrs. Soloe seconded the motion which carried 4-0. Dr. Slaton introduced EMC Representative Mr. Jason Bukowski who stated that they appreciated the opportunity to do business with Scott 2.

*Mrs. Soloe realized that she should not have made the motion to award the bid due to her affiliation with one of the companies providing a quote. Mrs. Roberts made a motion to rescind Mrs. Soloe's motion. Mr. Moore seconded and motion to rescind carried 3-0. Mrs. Roberts then made a motion to approve EMC's quote. Mr. Moore seconded and motion carried 3-0 with Mrs. Soloe abstaining.*

F. [Salary Redistribution Request](#)

Ms. Sparkman requested that her pay be distributed differently since she has retirement from Farm Credit and no intention of using INPRS. The school corporation pays 3% into an employee retirement account and 11.2 % into an employer retirement account. Ms. Sparkman asked to have the 3% added to her salary and to be taken out of the INPRS benefit which would save the school 11.2% every year, for a savings of \$10,864, and would add \$2,910 to her salary. This has been done for other employees in the past. Mr. Moore made a motion to approve the request. Mrs. Soloe seconded and motion carried 4-0.

G. [Bank Reconciliation Summary](#)

H. [Monthly Financial Report 7-31-16](#)

Ms. Sparkman noted that the General Fund is currently at 1.5 million which is the highest it has been for several months. Mr. Moore thanked Ms. Sparkman for her efforts in attaining this goal.

I. [2016-17 Athletic Ticket Prices](#)

Mr. Lowry proposed no changes to athletic ticket prices for 2016-17 with the exception of lowering the cost of the SMS volleyball, SMS girls' basketball and SMS soccer passes from \$20 to \$15 due to the low number of home games for those sports this season. He will work to set a more balanced schedule to prevent the unevenness in home vs away games for the future. Mrs. Roberts made a motion to approve, seconded by Mrs. Soloe. Motion carried 4-0.

J. 2016-17 Concession Contracts

A. [Scott County School District 2 Concession Contract](#)

B. [Scottsburg Middle School Outdoor Concession Contract](#)

Ms. Sparkman provided the 2016-17 concession contracts for approval. Mrs. Roberts made a motion to approve, seconded by Mr. Moore. Motion carried 4-0.

VIII. Operations

A. Personnel Recommendations

1. Resignation(s)

a. [Vanessa Burns - Special Ed Aide](#)

b. [Kelsi Sandlin - SMS 5.75 Hour Supervision Aide](#)

c. [Sheila Kenninger - VFES 5.75 Hour Classroom Aide - added 8-9-16](#)

d. [Scott Crone - VFES 5th Grade Teacher - added 8-9-16](#)

e. [Arla Burns - SES 5.5 Hour Cook - added 8-9-16](#)

2. Certified Staff Recommendation(s)

a. [Brandon Jerrell - SHS Spanish Teacher](#) (Hired per board permission 7-28-16)

3. Support Staff Recommendation(s)

a. [Peggy Sommer - Contracted Services](#)

b. [Naomi Burns - SHS 5.75 Hour Mo/MdAide](#)

c. ~~School Nurse~~ (duplicate entry)

d. [Sabrina Vires - SHS Guidance Administrative Assistant](#)

e. [Rick Richardson - Corporation Substitute Bus Driver](#)

f. [Angela Ray - SHS 5.5 Hour Study Hall Aide - added 8-9-16](#)

g. [Misty Land - SES ED Aide - added 8-9-16](#)

h. [Emily Petty - SES ED Aide - added 8-9-16](#)

i. [Debra Holmes - School Nurse - added 8-9-16](#)

4. ECA Staff Recommendation(s)

a. [Stephanie Matthews & Alyssia Dancer](#) - Co-Asst. Fall Guard Directors

b. [Lorna Conder - 6th Grade Volleyball Coach](#)

c. [Amy Johnson - VFES Bus Supervisor](#)

d. [Ashley Kruth - Choir Director](#)

e. [Brandon Jerrell - SHS Boys' Swim Coach](#)

f. [Brandon Jerrell - SHS Girls' Swim Coach](#)

g. [Brandon Jerrell - SMS Swim Coach](#)

h. [Deanna Rose - SES Bus Duty Aide](#)

- i. [Denna Schafer & Michelle Moon](#) - SES Co-Student Council Sponsors
  - j. [Linda Watson](#) - SES Bus Duty Aide
  - k. [Cammie Cravens - SES Web Page Coordinator](#) - added 8-9-16
  - l. [Cammie Cravens - JES Web Page Coordinator](#) - added 8-9-16
  - m. [Beth Walton - SHS Vocational Coordinator](#) - added 8-9-16
  - n. [Brandon Jerrell - SMS Volunteer Soccer Coach](#) - added 8-9-16
5. Transfer(s)
- a. [Valerie Johnson from LES 5.5 Hour Cook to LES 6 Hour Asst. Cafe Manager](#)
  - b. [Amy Beverly from Sp. Ed. Bus Aide to 6.75 Hour/4 Day SHS Special Ed. ED Aide](#)
  - c. [Johnny Berna from SHS 5.5 Hour Custodian to LES 5.5 Hour Custodian](#)
  - d. [Tammy Treadway from SES 2nd Grade to SES 4th Grade Teacher](#) - added 8-9-16
  - e. [Amy Rone Hawkins from SES Title I to JES Title I](#) - added 8-9-16
6. Professional Leave Request(s)
- a. [Greg Hammons - School Safety Conference, Indianapolis, IN, Aug. 29-30](#)
  - b. [Keri Hammons - School Safety Conference, Indianapolis, IN, Aug. 29-30](#)
  - c. [Keri Hammons - Asst. Principal's Conference, Indianapolis, IN, Nov. 18-19](#)
7. Field Trip Request(s)
- a. [SHS FFA - FFA State SOAR Camp, Trafalgar, IN, Oct. 7-9](#)
8. [Permission to Post](#)
- a. LES 5.5 Hour Cook
  - b. 6.5 Hour/182 Day Special Ed Bus Aide
  - c. SHS 5.5 Hour Custodian
  - d. SHS Spanish Honorary Sponsor
  - e. SMS 5.75 Hour Supervision Aide
  - f. VFES 3rd Grade Teacher
  - g. VFES 5.75 Hour Classroom Aide - added 8-9-16
  - h. VFES 5th Grade Teacher - added 8-9-16
  - i. SES 5.5 Hour Cook - added 8-9-16
9. Permission to hire VFES 3rd grade teacher if needed based on enrollment - added 8-9-16
- Mrs. Roberts made a motion to approve all personnel items, seconded by Mrs. Soloe. Motion carried 4-0.

IX. Facilities

A. Permission to Waive Fees

1. [Scott County Soil & Water](#)

The Scott County Soil & Water Conservation District requested that rental fees be waived for their annual meeting/dinner in the Commons at SHS.

2. [CEASE of Scott County](#)

CEASE of Scott County requested that fees be waived for a well-known author of a book about the opiate epidemic to meet with educators and student leaders in the Media Center at SHS.

3. [Boys' Basketball Program- HBA League Host](#)

Coach Jameson asked that fees be waived for SMS to be a host site for a fall Hoosier Basketball

Association League. All gate money and concessions will go to the basketball program and/or boosters. The expenses (officials and custodial services) will be paid through their profits.

Coach

Jameson will be given the option to see if the booster club would sell concessions out of coolers in the lobby.

Mr. Moore made a motion to approve waiving the rental fees for Scott County Soil & Water, all fees for CEASe and the rental fees for the HBA League. Mrs. Soloe seconded and motion carried 4-0.

X. Policy

A. [Title I Complaint Procedure](#) - First Reading

Mr. Rose explained that it was discovered during a Title I Audit last year that the District did not have a formal complaint policy in place and he proposed adding this to our current policy.

B. Volume 28, No 2, Bylaws & Policy Revisions - First Reading

1. [Policies 0122-0123-2271-2421-5460-5461-2510-6152-5200-5540-5840-6111-8510-8531-8540-8606](#)

2. [Bylaw 0144.3 & Policies 6220-6111-6112-6114-6116-6320-6325-6460-6550-7300-7310-7450 & 8500](#)

3. [Administrative Guidelines AG 2260F-3421-4421-5540A-5840A5840B & 9270](#)

C. [Elementary Extra-Curricular Academic Eligibility](#) - First Reading

Mr. Rose stated that the elementary principals would like to test an academic eligibility procedure policy during the 2016-17 school year for fifth grade students only, who participate in basketball and/or cheerleading. He added that the middle school administration encouraged this action so that students are not surprised by academic requirements when they reach middle school. At season's end, the effectiveness will be evaluated and expanding the procedures to additional grade levels and other activities considered.

Mrs. Roberts voiced a concern that if there is a delay in grades being entered by teachers that could affect a

student's eligibility. Mr. Rose agreed that teachers would need to be asked to have grades entered by the Friday deadline, but noted that there would be some time for correcting situations if they did occur as the actual penalty would not begin until the following week. Mr. Rose requested this to be considered a first reading and bring it for approval on August 23rd in order to have it set prior to the start of the season.

At this time Dr. Slaton stated that it has been past practice for the Board to approve volunteer coaches at the middle and high school level, but not at the elementary level. He asked if they wanted to discuss this practice. Mr. Rose and Mrs. Barrett stated that it is sometimes very difficult to find people willing to fill these positions and that parents will often show up for practice and end up helping out without the principal's knowledge. Dr. Slaton stated that all the legwork involved in getting the coaches would be on Elementary Athletics Coordinator B.J. Best, the varsity coaches and principals. The Board would simply

have the names for final approval with all background checks handled prior to that. Mr. Rose added that, Mr. Best would need to know as soon as possible if the elementary volunteers required Board approval. It was the consensus of the Board that elementary volunteer coaches be vetted and Board approved.

XI. Other Business

A. [Resolution to Adopt Internal Controls](#)

Ms. Sparkman stated that State Statute now requires Internal Controls for school corporations. There are several steps towards this goal which includes a resolution to adopt internal controls, training personnel who are involved with money, and developing an internal controls manual. She provided the resolution for

Board approval as the first step. Mrs. Roberts made a motion to approve, seconded by Mr. Moore. Motion

carried 4-0.

B. [2016 Board Meeting Dates](#)

Dr. Slaton provided an updated list of upcoming Board meeting dates to reflect adjustments made to accommodate the budget schedule. He pointed out that there will be a four week gap between the last meeting in August and the first September meeting. It was discussed and determined that a meeting could be called if needed.

Mr. Moore added that if the gap in meetings would cause the greenhouse project to be delayed further he did think a meeting should be held, noting that several donations for the greenhouse had been made last year. He thanked Dr. Slaton and Mr. Riley for their efforts on the greenhouse project. Dr. Slaton added that the greenhouse site plan should be back this week and he hoped to be able to move that process forward as soon as possible in order to be able to break ground this fall.

C. Thank You Cards

Dr. Slaton shared a card from SMS Administrative Assistant [Diana Manns](#), [SHS Principal Ric Manns](#) and [SES Teacher Michelle Moon](#) for remembrances sent after the loss of Mrs. Manns' grandmother along with a card from [SHS Athletic Assistant Shelly Bartoch](#) for remembrances sent after she lost her father. He reported that SES Title I Tutor Diane Lord's sister passed away and noted that she was also Athletic Director, Jamie Lowry's aunt. He asked that these families be kept in our thoughts and prayers.

Mr. Moore stated that retired SHS cook, Lou Golden, had also passed away and provided funeral arrangements for her. Mrs. Golden worked for Scott 2 for 33 years.

Ms. Sparkman gave each Board member a copy of the 2017 budget for review prior to the next meeting when she will ask for permission to advertise the budget.

XII. Adjourn

Mrs. Roberts made a motion to adjourn at 7:40 p.m. Mr. Moore seconded and motion carried 4-0.



Josh Mays, Vice President

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Christy Roberts, Secretary

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Ron Moore, Member

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Andrea Soloe, Member