

**Scott County School District 2
School Board of Education Meeting
Administration Office Board Room
375 East McClain Avenue
Scottsburg, IN 47170**

**Board Minutes
September 22, 2015**

Executive Session - 5:00 p.m.

- I. IC 5-14-1.5-6.1 (2) For discussion of strategy with respect to: (C) The implementation of security systems; (3) For discussion of the assessment, design, and implementation of school safety measures, plans and systems; (6) with respect to any individual over whom the governing body has jurisdiction; (9) To discuss a job performance evaluation of an individual employee.

The Executive Session began at 5:00 p.m. with all members present along with Dr. Slaton. There was no subject discussed other than that specified on the agenda. The Executive Session ended at approximately 5:55 p.m.

Public 2016 Budget Hearing - 6:00 p.m.

- I. Call to Order
President Kendall called the Public Budget Hearing to order at 6:00 p.m.
- II. 2016 School Budget Hearing
- III. [2016-18 Capital Projects Plan](#)
- IV. [2016-27 School Bus Replacement Plan](#)
- V. Notice of Proposed 2016 School Budget Adoption on Tuesday, October 6, 2016 @ Central Office Board Room @ 6:00 p.m.

Ms. Sparkman gave an overview of the 2016 Budget, Capital Projects Plan and School Bus Replacement Plan. She advised that the information was advertised as required by law. Ms. Sparkman opened the floor for any questions or comments and there were none.

- VI. Adjourn

Mr. Mays made a motion to adjourn at 6:02 pm. Mrs. Soloe seconded and motion carried 5-0.

Regular Board Meeting - Immediately Following Budget Hearing

I. Call to Order

President Kendall called the regular meeting to order at 6:02 p.m.

II. Pledge of Allegiance

III. Recognition of Visitors

Ms. Tammy Treadway, Secretary for the Band of Warriors Booster Organization, thanked the Board for their support and invited them to the upcoming competitions. She handed out band t-shirts and competition schedules for the Board. Dr. Slaton stated that the band has done very well so far this year and wished them continued success.

IV. Superintendent's Report

A. [Virtual School Report](#)

The Virtual School report was provided for review.

B. [Enrollment Update](#)

Dr. Slaton announced that enrollment for Fall Count Day (September 18th) was 2,611. He noted that some conflicts will need to be resolved between us and other school districts over the coming weeks, but this number should be very close to accurate. Enrollment is still lower than it was last year at this time and on the last count day in February.

C. [High Ability Grant](#)

Dr. Watkins reported that Scott 2 received a grant application last Friday in the amount of \$36,500 for the High Ability Program. The application is due in November. He stated that the High Ability Committee had met to determine ways to revamp the program to put more money into the classroom and provided an outline of their proposal which included postings for high ability staff:

- A part-time Elementary High Ability Curriculum Specialist who would meet with parents once per year, attend all high ability meetings and glean information from high ability units across the state to put to use in Scott 2.
- Four Elementary High Ability Coaches to work with 1st/2nd grade HA students, collaborate with 1st/2nd grade teachers, assist teachers with differentiated activities for HA students, have access to HA student information in harmony, send out information to parents about HA testing, check with students bi-weekly, meet with parents once per year to share RTI plan and attend all HA meetings.
- Three Elementary High Ability Testing & Data Specialists to gather data to test potential candidates, test students (K, 2 & 4), analyze test data to determine placement in the program along with the rest of the HA team, determine best data and benchmarks for testing, send parents a letter with the criteria for testing and acceptance/denial notices, and attend all HA meetings.

Dr. Watkins added that the target plan is to provide high ability instruction every day during the 30 minute

30 intervention time built into every school's schedule however, some schools may only be able to provide minutes three days per week. During this time teachers will split the students (Title I, High Ability, etc.) to work with each group. Mr. Kendall asked if the Board could see the student numbers in each building/level to make sure the group ratios are not unequal. Dr. Watkins will provide that information.

V. Consideration of Modification to the Agenda and Approval

Dr. Slaton recommended approval of the agenda with one addition: 1) posting for a 1st grade aide at Lexington. Mrs. Roberts made a motion to approve with the modification. Mr. Mays seconded and motion carried 5-0.

VI. Consideration of Board Minutes

Mrs. Roberts made a motion to approve the minutes from the [September 8, 2015](#) Board meeting as presented. Mr. Mays seconded and motion carried 5-0.

VII. Financial Considerations

A. [Expenditure Summary](#)

B. Payroll Claims

1. [September 10, 2015](#)

C. Regular Claims

1. [September 1-4, 2015](#)

2. [September 7-11, 2015](#)

3. [September 22, 2015](#)

D. [Monthly Financial Report](#)

E. [YMCA Pool Use Agreement](#)

There are no changes from last year to the agreement with the YMCA for use of their pool for the SMS and SHS Swim teams.

Mr. Mays made a motion to approve Items A-E. Mrs. Roberts seconded and motion carried 5-0.

F. Improvements to Meyer Gym Entrance (Third Street)

Mr. Riley reported that they had less money than originally thought for Meyer Gym improvements and he would like to have his team do the work on the entrance in order to save money for the sound system.

G. Permission to Purchase/Renew

1. [IAESC Procurement \(The Paper Corporation\) \\$3,080.40](#)

Mrs. Roberts made a motion to approve, seconded by Mr. Mays. Motion carried 5-0.

H. [District Secretarial Analysis](#)

Dr. Slaton recommended adding three work days to the current school secretaries' schedules which would

have them start 3 days earlier effective the 2016-17 school year and bring their total work days to 198.

He

shared that the cost to the District would be approximately \$1,020.98 more than other option. There was discussion as to whether the New Tech secretary should be a full time position since there are now more

would students in that building. The consensus of the Board was that in order to make a good decision they

like to see the job descriptions for both the New Tech and Athletic secretaries along with rationale as to whether the administration feels those positions need to have more hours. Mr. Moore made a motion to approve the 3 additional days for all secretaries effective 2016-17. Mrs. Soloe seconded and motion carried

5-0.

I. [Cost Savings Report](#)

Ms. Sparkman provided a report regarding projected savings versus actual savings for the first half of the year. She stated that the projected savings of \$45,000 should actually be a \$75,000 savings due to an unanticipated retirement along with changes in administration. Mr. Kendall recalled that when Coach Mullins was hired a high school math position had been cut and the plan was to revisit that position if the CTE grant was awarded. Ms. Sparkman stated that the CTE grant is for 2 years. Dr. Slaton added that

Mr.

Deirth had picked up some math classes and the student to teacher ratio is now higher as a result. At this time the high school administration has not asked for another math teacher. Dr. Slaton stated that he will revisit this with the SHS Administration.

VIII. Operations

A. Personnel Recommendations

1. Resignation(s)
 - a. [Teresa Weir - SMS 5.5 Hour Supervision Aide](#)
2. Certified Staff Recommendation(s)
 - a. [Donna Cheatham - Adjustment to Contract](#)
 - b. [Sheila Kenninger - SCSD2 Music Teacher Maternity Leave \(Oct. 19-Dec. 18\)](#)
3. Support Staff Recommendation(s)
 - a. [Lynda Collings - SHS 5.5 Hour Custodian](#)
 - b. [Whitney Mobley - SES 5.5 Hour Custodian](#)
 - c. [Grover Anderson - Sub bus driver for L1](#)
 - d. [Cindy Blanton - Sub bus driver for L1](#)
 - e. [Penny Conlen - Sub bus driver for L1](#)
4. ECA Recommendation(s)
 - a. [Angela Bray - SMS 7th Grade Girls' B Team Basketball Coach](#)
 - b. [Bob McGannon - SMS Golf Coach](#)
 - c. [Omar Cudjoe - SHS Volunteer Football Coach](#)
 - d. [Kyle Richey - SHS Volunteer Football Coach](#)
 - e. [Lana Coverdale - SHS Spanish Honorary Sponsor \(1 yr. sub for Ms. Davis\)](#)
5. Transfer(s)
 - a. [Pam Palmer from SHS 4 Hour Cook to SHS 5 Hour Cook](#)
 - b. [Roxanne Sutton from LES 3 Hour Cook to LES 5.5 Hour Cook](#)
6. Professional Leave Request(s)
 - a. [Brenda Bright - Personal Leave September 24 - November 13](#)
 - b. [Erica Pangburn - ICDA All-State Honor Choir, Fort Wayne, IN, Jan. 15-16](#)

- c. [Gail Johnson - Family Medical Leave FMLA Statement](#)
- 7. Field Trip Request(s)
 - a. [SES 1st Grade - Louisville Zoo, Louisville, KY, October 8](#)
 - b. [SMS 8th Grade Career Field Trip - Actors' Theatre, Louisville, KY, October 23](#)
- 8. [Permission to Post](#)
 - a. SMS 5.5 Hour Supervision Aide
 - b. LES 3 Hour Cook
 - c. SHS 4 Hour Cook
 - d. LES High Ability Coach
 - e. High Ability Testing & Data Specialists (3)
 - f. High Ability Curriculum Specialist
 - g. LES 1st Grade Aide - **added 9-22-15**

Mrs. Roberts made a motion to approve all personnel. Mrs. Soloe seconded and motion carried 5-0.

IX. Curriculum, Instruction & Grants

A. Permission to Apply

1. [Fuel Up to Play 60 Grant](#)

Funding opportunities are available to any qualified K-12 school enrolled in *Fuel Up to Play 60*. Schools can apply for up to \$4,000 per year, per school to help implement one *Healthy Eating Play* and one *Physical Activity Play* from the 2015-16 edition of the *Fuel Up to Play 60 Playbook*. Any qualified K-12 school enrolled in *Fuel Up to Play 60* is eligible. The deadline to apply for funding is November 4, 2015.

2. Food Service Equipment Grant

The American Dairy Association has announced a grant opportunity for foodservice equipment that will help with new plans for Breakfast in the Classroom, Grab and Go, or something for the lunch line. Grants are awarded up to \$2,500. The grant opens September 8 and closes at midnight on September 28.

Mr. Mays made a motion to approve, seconded by Mrs. Soloe. Motion carried 5-0.

X. Facilities

A. [SES Mold Spore Results](#)

Dr. Slaton announced that results from the airborne and swab mold spore tests at Scottsburg Elementary found no mold in the facility.

B. Architect for Future Projects Discussion

Dr. Slaton stated that it is essential to have a reputable architect to work with us as the process of analyzing our facilities, looking at debt capacity, and future projects. He asked if the Board would prefer to have two or three architect firms present to the whole board at a scheduled work session or if they would rather have two Board members sit with Central Office administrators for the presentations and vet the architect firms. The consensus of the Board was to schedule a work session to have the entire Board be a part of the vetting process. Dr. Slaton will get input from Board members and map out a guideline as to times allowed for presentations/questions and what type of information the Board wants to hear.

XI. Policy

A. Annual Personal Leave Days

Dr. Slaton stated that recently, the board inquired about the personal day policy for non-certified employees and how those days are handled when an employee leaves prior to the end of the year. Based on ensuing discussions, he asked for formal approval to pay out the two employees in question. Mrs. Roberts made a motion to approve, seconded by Mr. Mays. Motion carried 5-0.

Dr. Slaton asked how the Board wants to proceed in regard to policy changes going forward. Past practice

has been that those days have been front loaded, and if an employee leaves prior to fulfilling a contract, those days have been pro-rated. After some discussion it was determined that after 90 days of continuous

employment (one time, not every year) those days would be due the employee. Dr. Slaton will clarify the wording in the policy and bring it to the Board for approval.

XII. Other Business

A. Food Services Updates-

1. Status of dishwasher/chemical resolution

Dr. Slaton had notified the Board that the contract with SFS is for one year and will be re-bid in the spring of 2016. He inquired about using the Kenway dishwasher cleaner but was advised that their product would not work with the SFS pumps. He added that all food service employees have been given the opportunity to respond to a "Kitchen Staff Survey" which allowed them to

rate

the product and express their opinions. Dr. Slaton recommended continued monitoring of the situation and utilizing the survey results along with next year's bids to set the direction going forward. He added that SFS provides additional services (not just chemicals) that are now essential to our Food Service Staff, such as trainings and professional development (which is required by statute effective July 1, 2015). Training is included in their bid and not an additional expense. There would be an additional expense for the required training with Kenway.

2. Grant Summary

a. List of Approved Grants (Financial status, availability, stipulations, etc.)

b. List of Grants for Nutrition/Wellness

Mrs. Peterson provided a [handout](#) listing procedures put into practice that provide dollars to

offset

her salary. She added that some of these items don't actually result in more money, but are of great benefit to students and our efforts to make students healthier and more health conscious. Projections of approximately \$19,000 realized through streamlined purchasing along with a \$30,000 increase in profits due to a combination of meal participation and increased federal reimbursement were noted. Mrs. Peterson mentioned changes in the procedure for using substitute employees as another area where money was saved.

Mr. Moore voiced concerns that he felt a former employee was treated unfairly by being blamed for using a non-approved substitute, when employing that person had actually been past practice approved by Mr. Nauman. Mr. Moore felt that if that situation had been handled

differently

the District may not have lost a valuable employee.

Mr. Kendall asked to see the food service financials again in January to see where that account stands in regard to what was budgeted.

Mrs. Roberts asked if less food was being thrown away. Mrs. Peterson answered that share tables

are being used and she is not seeing as much waste. She did note that in order for a tray to be reimbursable, they are required to have fruits and vegetables on the tray whether the student

wants

those items or not and that is where the most waste occurs.

B. Election Day Plans (May 2016)

Dr. Slaton asked the Board to begin thinking about how to handle the May 2016 Election Day which is a Presidential Primary. All of the county polling sites will be in use which includes our schools. The Clerk of the Election Board has stated that they need to continue to use our facilities because of their locations

and

because they meet all of the ADA requirements. We are currently scheduled to have school on this date, but it is very difficult to have school at some of our schools while the election is ongoing due to parking, etc. Options include having a Virtual Day, having school but providing sack lunches, or closing school and adding a day at the end of the year. This will be discussed with the CTA at District Discussion and

then

brought to the Board.

Mr. Kendall felt the virtual day was not a good option for elementary students because many parents were put in the position of being the teacher. Mr. Mays added that he felt teachers are contracted to work a certain number of days and they should work those days. Mrs. Roberts stated that she was leaning

towards

using a snow day. Mr. Moore and Mrs. Soloe were undecided at this point.

C. [Alumni Letter](#)

Dr. Slaton read a letter from a graduate of SHS complimenting some of the boys' basketball team members

for behavior she witnessed at a local restaurant. Dr. Slaton stated that he had sent a note to Coach Wells and the team congratulating them for representing themselves and Scott 2 in such a respectful, classy manner and for being fine role models for the youth in our county, but wanted to publicly congratulate

them

as well.

Dr. Slaton noted that several employees suffered losses during the past week. SHS Cafeteria Manager Cindy Waters lost her mother-in-law, Joyce Waters; SHS Cook Pam Palmer lost her brother-in-law Albert Miles; SMS Teacher Amber (Jeremy) Zeigenbein lost her grandmother Alice Brewer; Tom Eades the

uncle

of SMS Teacher Tony Carter and to Andrea Soloe passed away this week; Shirley Zollman, the mother of SES Head Custodian Rick Zollman and crossing guard Danny Zollman, and grandmother of SES Teacher Jill Wagler passed away along with Ruth Murray, grandmother of VFES Teacher Julia Lucas. I am sure

all

of these folks would appreciate our thoughts and prayers.

Mr. Moore shared that he had heard that the people who award the Dale and Martha McNeely Scholarships are always very impressed with the Scottsburg graduates. This year they were very complimentary of the students who were awarded scholarships, Braden Hale, Matthew Jerrell and Carmen Boley and felt they were great kids. They also stated that Jaime Toppe is great to work with.

Mr. Moore stated that he wanted to reiterate his feelings that the elementary principals are not appropriately compensated in regard to benefits. He would rather base pay on how well people do rather than how many days they work. Dr. Slaton

responded that he agreed and that one goal when we transition from an incremental scale to a new contract (19-20) is to see everyone on a performance based measure.

Mr. Moore asked Dr. Slaton to look into the rationale for why students at New Tech have to sign out in the main building as Mr. Moore does not agree with the current procedures in place.

XIII. Adjourn

Mrs. Roberts made a motion to adjourn at 7:47 p.m. Mr. Mays seconded and motion carried 5-0.

Jason Kendall, President

Christy Roberts, Vice President

Josh Mays, Secretary

Ron Moore, Member

Andrea Soloe, Member